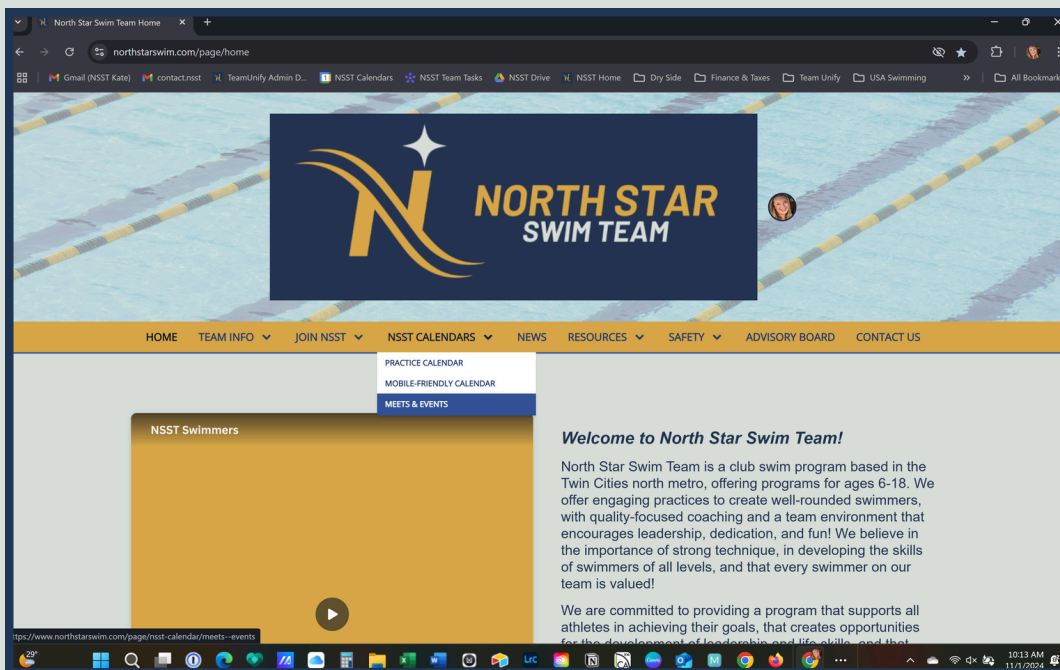




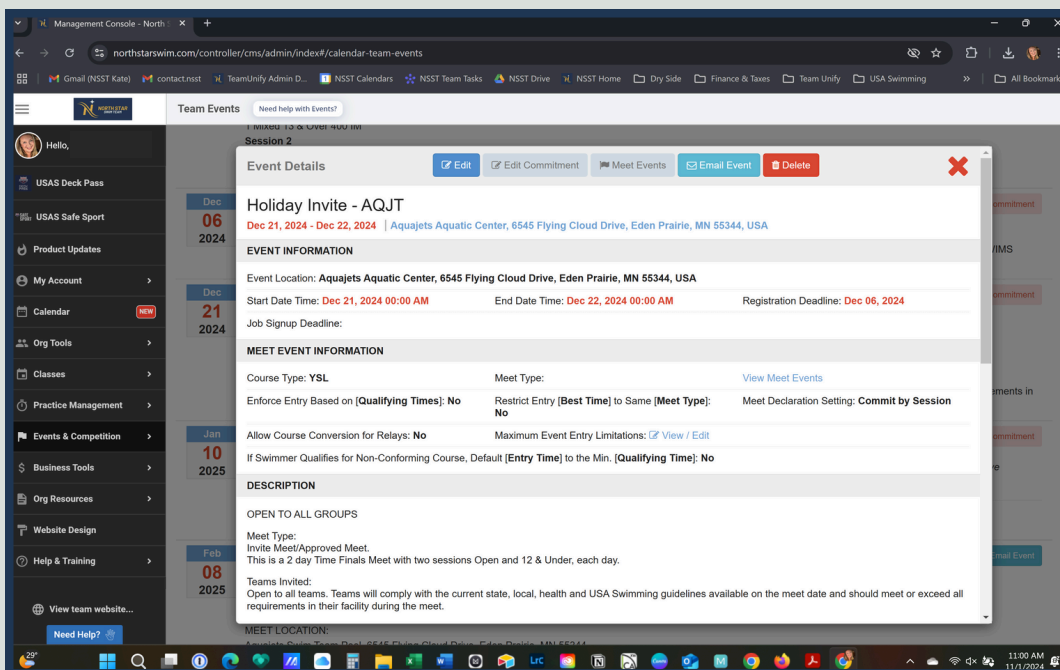
***MEET COMMITMENT
TUTORIAL FOR DESKTOP***

DESKTOP

Step 1: Sign in to TeamUnify via the team's website. Then, click "NSST CALENDARS", then "MEETS & EVENTS".



If you'd like to review meet info, click on the name of the meet. You may also edit your commitment from this page.



DESKTOP

Step 2: On the “MEETS & EVENTS” page, scroll to the event you’d like to commit to and click “Edit Commitment”.

The screenshot shows the North Star Swim Team website's 'MEETS & EVENTS' page. The page is titled 'Current & Upcoming' and 'Past & Archived'. It features a search bar and a 'Subscribe' button. The main content area lists three events:

- Nov 01 2024 Edina Invite**
01 November 2024 - 03 November 2024 Event Category: Meets
2024 MN Edina Invite
(Open to all practice groups)
Art Downey Aquatic Center, 4725 South View Ln, Edina, MN 55439
Session 1
1 Mixed 13 & Over 400 IM
Session 2
2 Mixed 12 & Under 50 Freestyle
3 Mixed 12 & Under 200 Freestyle
- Dec 06 2024 Minnesota 14 & U Single Age Group State Championship**
06 December 2024 - 08 December 2024 Event Category: Meets
Qualifying Time Standards for this meet are listed with the Order of Events (attached).
Proof of Times: A qualifying time may be achieved at USA Swimming sanctioned or approved or observed swim. These times are verified through the USA Swimming SWIMS database. A qualifying time may also be achieved at a bona fide meet sanctioned and conducted by a recognized organization
- Dec 21 2024 Holiday Invite - AQJT**
21 December 2024 - 22 December 2024 Event Category: Meets
OPEN TO ALL GROUPS
Meet Type:
Invite Meet/Approved Meet.
This is a 2 day Time Finals Meet with two sessions Open and 12 & Under, each day.
Teams Invited:
Open to all teams. Teams will comply with the current state, local, health and USA Swimming guidelines available on the meet date and should meet or exceed all requirements in their facility during the mee

Each event has an 'Email Event' button and an 'Edit Commitment' button.

Step 3: To declare yes/no, click on your swimmer’s name.

The screenshot shows the North Star Swim Team website's 'Team Events' page. The page is titled 'Team Events' and 'Need help with Events?'. It features a sidebar with navigation links and a main content area showing event details for 'Holiday Invite - AQJT'.

The event details include:

- My Account: [Name]
- Registration Deadline: 12/21/2024
- Meet Name: 2024 MN AQJT Holiday Invite
- Location: Aquajets Aquatic Center, 6545 Flying Cloud Drive, Eden Prairie, MN 55344, USA
- Course: YSL
- Meet Type: YSL
- Start Date: 12/21/2024
- End Date: 12/22/2024
- Age Up Date: 12/21/2024
- Use Date Since: 08/01/2019

The page also includes a table for 'Click on Member Name to declare for this Event:' with columns for Member Name, Member Commitment, Coach Approved, and Last Updated. The swimmer's name is listed as 'ATHLETE NAME' with a status of 'Undeclared'.

DESKTOP

Step 4: Select your commitment from the dropdown menu.

Management Console - North

northstarswim.com/controller/cms/admin/index#/calendar-team-events

Team Events

Holiday Invite - AQJT (Dec 20, 2024 (10:00 PM) - Dec 21, 2024 (10:00 PM))

Member Athlete:
ATHLETE NAME

Important Notes:
Please see attached Order of Events for detailed session info!

Session 1/Saturday: Open Events
Session 2/Saturday: 12 & Under Events
Session 3/Sunday: Open Events
Session 4/Sunday: 12 & Under Events

*Signup Record
-SELECT-
Yes, please sign up for this event
No, thanks, I will NOT attend this event

Please limit the size of the notes to no more than 256 characters.

Save Changes

Step 5: If a meet has more than one session, select which session(s) you'd like to commit to. Then click "Save Changes" in the lower right, and "OK" to the pop up.

Management Console - North

northstarswim.com/controller/cms/admin/index#/calendar-team-events

Team Events

Please see attached Order of Events for detailed session info!

Session 1/Saturday: Open Events
Session 2/Saturday: 12 & Under Events
Session 3/Sunday: Open Events
Session 4/Sunday: 12 & Under Events

*Signup Record
Yes, please sign up for this event

Meet Name:
2024 MN AQJT Holiday Invite

Location:
Aquajets Aquatic Center, 6545 Flying Cloud Drive,
Eden Prairie, MN 55344, USA

Course:
YSL

Meet Type:
YSL

Start Date:
12/21/2024

End Date:
12/22/2024

Age Up Date:
12/20/2024

Use Date Since:
07/31/2018

Enforce entry based on [Qualify Times]: No

Event Declaration Setting: Commit by Session

Allow Course Conversion for Relays: No

Restrict entry [Best Time] to same [Meet Type]: No

Maximum Event Entry Limitations

If Athlete qualifies for non-conforming course, default [Entry Time] to the mini, [Qualify Time]: No

Please select the Days/Sessions that this Athlete would like to attend below:

☐ Day 1/Session 1
☐ Day 1/Session 2
☐ Day 2/Session 3
☐ Day 2/Session 4

Notes:

Please limit the size of the notes to no more than 256 characters.

Save Changes

DESKTOP

Athlete commitment will appear on the event page. You may edit your athlete's commitment by clicking on their name, making changes, and clicking "Save Changes".

The screenshot displays the 'Team Events' management interface for NSST. The left sidebar contains navigation links such as 'USAS Deck Pass', 'USAS Safe Sport', 'Product Updates', 'My Account', 'Calendar', 'Org Tools', 'Classes', 'Practice Management', 'Events & Competition', 'Business Tools', 'Org Resources', 'Website Design', and 'Help & Training'. The main content area is titled 'Team Events' and includes a 'Need help with Events?' link. Below this, there are tabs for 'Athlete Signup', 'Committed Athletes', 'Undeclared', and 'Declined'. The 'Committed Athletes' tab is active, showing details for a 'Holiday Invite - AQJT' event. The event details include the meet name '2024 MN AQJT Holiday Invite', location 'Aquajets Aquatic Center, 6545 Flying Cloud Drive, Eden Prairie, MN 55344, USA', course 'YSL', and meet type 'YSL'. The event dates are from 12/21/2024 to 12/22/2024, with an age up date of 12/20/2024 and a use date since 07/31/2018. The event declaration setting is 'Commit by Session', and the maximum event entry limitations are set to 'No'. The 'Athlete Signup' section shows a table with columns for Member Name, Member Commitment, Coach Approved, and Last Updated. The table contains one entry for 'ATHLETE NAME' with a commitment of 'Committed' and a last updated date of '11/01/24 9:11 AM'.

Member Name	Member Commitment	Coach Approved	Last Updated
ATHLETE NAME	Committed		11/01/24 9:11 AM

After committing, you may edit your athlete's meet commitment using the same method as declaring.